

TRIP E-CERTIFICATES



How Do TRIP E-Certificates Work?

1. Fill out a TRIP E-Certificate order form. Be sure to include your correct email, printed very clearly. This is the means of delivery for your E-Certificate. If your email is incorrect, you will not receive your E-Certificate.
2. You can order most merchants in any denomination within the range indicated and in **\$10 increments**. If a merchant is only available in specific denominations, that merchant will appear in **bold** and the available denominations will be indicated.
3. Include a check for your total TRIP E-Certificate purchase. If you are also ordering physical gift cards, you may write one check for both orders together. Make sure your check is made out to the name of your SCHOOL/TRIP.
4. Submit your TRIP E-CERTIFICATE ORDER FORM to your school with your check by your TRIP order deadline. For most schools, TRIP is picked up early Wednesday morning.
5. You will receive an email from TRIP with your TRIP E-Certificate attached as a PDF by Thursday at 5pm. You can then print the E-Certificate or just display the E-Certificate on your smart phone for use at a store.
6. TRIP E-Certificates **cannot be returned or replaced**. Once you place the order, the TRIP E-Certificate is yours.
7. Order in the largest denomination that you can use. Many online retailers limit the number of E-Certificates that can be used per purchase.

ANY QUESTIONS
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Fall

TRIP E-CERTIFICATE ORDER FORM

2016

NAME _____ PHONE # _____ DATE _____

Account # _____

School: _____

Email Required for Delivery:

E-certificates CANNOT BE RETURNED OR REPLACED.

E-certificates will be sent to your email the day after the order is placed. Be sure to write email clearly and correctly.

A few E-certificates that are only available in certain denominations are indicated in bold.

Example: Applebees (\$10-\$500) 7% \$ 50 x 2 = \$100

You would receive 2 \$50 E-certificates sent to your email.

E-certificates are available in \$10 increments and can be purchased from the minimum to maximum indicated.

Table with columns: Category, % off, Amount, X, #of cards, = Total. Includes sections for GROCERY & FOOD, RESTAURANTS, and MERCHANTS.

Table with columns: Category, % off, Amount, X, #of cards, = Total. Includes sections for MERCHANTS.

GRAND TOTAL ENTIRE ORDER: CHECKS ONLY PLEASE - PAYABLE TO (School Name) T.R.I.P. Contact TRIP before placing any order over \$10,000

TOTAL \$ AMOUNT: CHECK #: NAME:

NOTES: Certificates are not subject to return or replacement. All % subject to change without notice. Kohl's e-certificates purchased through TRIP can be used to pay Kohl's credit card balances. Any order discrepancies must be reported within 24 hours. Questions regarding email delivery contact: lynelle@tripconsultantsllc.com