



To: **Parents**  
From: **School Health Clinic**  
Date: **6/01/17**  
Subject: **Asthma**

The school clinic at Valley Christian Academy is here to support and assist students with health needs such as asthma. Asthma medications are stored and administered in the school clinic by a registered nurse.

For asthma medication to be available and administered during school hours, please follow these guidelines:

- *Asthma Action Plan* form completed on both sides, signed by parent/physician.
- *School Asthma Record* form completed and signed by parent.
- *Physician And Parent Request for the Administration of Medication by School Personnel* form completed and signed by parent/physician.
- **Optional Self-Medication for Asthma Inhalers** form should you decide your child is responsible to carry and administer his/her own inhaler. All of the above listed forms must be submitted and a 2<sup>nd</sup> inhaler stored in the school clinic.
- Asthma medication must not be expired. The above forms and medication needs to be turned-in by the first day of school, **August 23, 2017**.

To help your child, please let us know of changes in your child's asthma or medication schedule throughout the school year.

Thank you for your assistance. Please contact me at the school with any questions or concerns.

Trasie Schaffner, RN  
VCA School Nurse  
330-562-8191 x342

**Please note enclosed forms are for 2017/2018 School Year.**